

IOWA DEPARTMENT OF TRANSPORTATION

AGENDA ITEMS/COMMISSION ORDERS

Tuesday, May 14, 2013
 Materials Conference Room
 Ames DOT Complex

ITEM NUMBER	TITLE	SUBMITTED BY	PAGE
D-2013-57 1:30 p.m.	*Election of Commission Officers	Loree Miles	1
D-2013-58 1:35 p.m.	*Approve Minutes of the April 9, 2013, Commission Meeting in Coralville	Connie Page	2
	Commission Comments		
	Staff Comments		
MV-2013-59 1:40 p.m.	*Administrative Rules – 761 IAC 401 Special Registration Plates and 761 IAC 425 Motor Vehicle and Travel Trailer Dealers, Manufacturers, Distributors and Wholesalers	Mark Lowe	3
PPM-2013-60 1:45 p.m.	*Revitalize Iowa's Sound Economy (RISE) Application – Pleasant Hill (Delegation)	Craig Markley	5
PPM-2013-61 1:50 p.m.	*Revitalize Iowa's Sound Economy (RISE) Application – Clinton (Delegation)	Craig Markley	8
PPM-2013-62 1:55 p.m.	Draft 2014-2018 Transportation Improvement Program	Jon Ranney	11
2:00 p.m.	Adjourn		

*Action Item

On Tuesday, May 14, 2013, the Commission and staff will meet informally at 10 a.m. in the Materials conference room at the DOT complex in Ames. Transportation-related matters will be discussed but no action will be taken.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Commission Order No. D-2013-57
Submitted by Loree Miles Phone No. 515-239-1242 Meeting Date May 14, 2013
Title Election of Commission Officers

DISCUSSION/BACKGROUND:

As a part of the first meeting on or after May 1 of each year, the Commission is required to take action on the following:

In accordance with Iowa Code section 307.3, the "Commission shall meet in May of each year for the purpose of electing one of its members as chairperson." In addition, it is the desire of the Commission that one of its members be designated as vice chairperson to act in the absence of the chairperson.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended Charese Yanney be elected chairperson and David Rose be elected vice chairperson for the period beginning May 1, 2013, and ending April 30, 2014.

COMMISSION ACTION:

Moved by Reasner Seconded by Wiley

	Aye	Vote Nay	Pass
Cleaveland	<u>X</u>	_____	_____
Miles	<u>X</u>	_____	_____
Reasner	<u>X</u>	_____	_____
Rose	<u>X</u>	_____	_____
Wiley	<u>X</u>	_____	_____
Yanney	<u>X</u>	_____	_____

Division Director Legal State Director

Commission Comments

1. Presentation of Gavel to Outgoing Commission Chair Miles

Commission Chair Yanney expressed appreciation to Commissioner Miles for her service and leadership for the past year. On behalf of the Commission she presented Commissioner Miles with a gavel commemorating her service as Commission Chair.

Commissioner Chair Miles expressed appreciation to her fellow commissioners for their confidence in her. It was an interesting year because we have more work to do than we have money. Thank you for your diligence on this and to Director Trombino III and staff for their work and guidance throughout the year.

Commissioner Cleaveland expressed appreciation to Commissioner Miles for her leadership in the last year and for keeping the Commission on track. Appreciate all you have done for the Commission.

Director Paul Trombino III thanked Commissioner Miles for her service as chair this last year and said we look forward to working with you for the next four years.

Commissioner Rose congratulated Commissioner Miles on her reappointment for another four years on the Commission.

2. Washington, D.C. Trip

Commissioner Rose said the Commission went to Washington, D.C. April 24 and 25, and it was probably one of the finer meetings they had in D.C. Dan Franklin, Office of Policy and Legislative Services, was the group leader and kept everyone on task. One may wonder why the Commission goes to D.C. and he thought Commissioner Cleaveland said it best "to build relationships." Commissioner Rose said he thought the Commission did a great job of that as they met with all the Iowa representatives and senators, and he thought they were in tune to what the Commission is trying to accomplish in Iowa.

Commissioner Rose said we took information about the locks and dams on the Mississippi River and how important they are for Iowa in moving our goods to the world. Our locks are 72 years old so it is something we have to think about in our transportation system.

Commission Chair Yanney said the Commission also met with Victor Mendez, Federal Department of Transportation, who has been to Iowa several times so he has gotten to know not only the Commissioners but is getting to know our state and understanding the many issues we have. The Commission also met with Anne Ferro, Director of Federal Motor Carrier Safety, and some of her staff. There was a good exchange of ideas and thoughts at that meeting, and the Commission will continue to meet with them and keep that relationship going.

3. Kudos to DOT Staff

Commissioner Cleaveland expressed appreciation to Director Paul Trombino III and DOT staff. The agenda looks small and probably won't take very long to go through but it represents a mountain of work that takes a lot of time and effort to prepare.

4. Commission Workshop

Commissioner Reasner noted that the staff and Commission held a workshop prior to the meeting where we reviewed a lot of materials that are part of the business meeting. One of the biggest things the Commission has been tackling is the five-year program. We are getting a draft today and look forward to approving that at the June meeting.

Staff Comments

1. Department of Transportation's 100th Anniversary

Director Trombino III said today we are celebrating one hundred years of transportation in the state of Iowa. There will be a short ceremony at 3 p.m. today in our auction building on the south side of the complex and everyone is welcome to attend. He noted the Governor and Lt. Governor will be there to celebrate this milestone in the history of the state. Transportation has changed so much in 100 years and is so important to the state of Iowa as well as the Commission's continuing work as we go forward.

2. AASHTO Spring Meeting

Director Trombino III said he attended a spring national transportation meeting in Providence, Rhode Island last week. It was a good meeting with a lot of good discussion about ongoing issues. One of the issues was performance measurement and how that is included in MAP-21. Victor Mendez gave a presentation on where they are from their perspective. Overall, it was a good message. He had the opportunity to connect with counterparts from the Midwest and plan the summer meeting where the Midwest states get together and exchange ongoing processes and ideas and look for improvements to our regional connection.

**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Motor Vehicle Division Order No. MV-2013-59
 Submitted by Mark Lowe Phone No. 515-237-3121 Meeting Date May 14, 2013
 Title Administrative Rules – 761 IAC 401 Special Registration Plates and 761 IAC 425 Motor Vehicle and
 Travel Trailer Dealers, Manufacturers, Distributors and Wholesalers

DISCUSSION/BACKGROUND:

Special Registration Plates

- This amendment will allow qualified firefighters and members of an emergency medical services agency who are current plate holders of a firefighter plate or an emergency medical services plate the ability to apply for reissuance of the previously assigned plate number during a plate replacement or if the plate is lost, damaged or stolen.

Motor Vehicle and Travel Trailer Dealers, Manufacturers, Distributors and Wholesalers

- Changes the definition for a dealership of “principal place of business” to include that the business must be located within the state of Iowa.
- Allows a department representative, not just a department investigator, to physically inspect an applicant’s principal place of business when the applicant is applying for a motor vehicle dealer’s license if an onsite inspection is required.

Agencies and interest groups that were contacted to solicit comments prior to rulemaking are

- EMS Association
- Iowa Firefighter’s Association
- Iowa Professional Fire Fighters Association
- Iowa Automobile Dealers Association
- Iowa Independent Automobile Dealers Association
- Iowa Department of Justice, Attorney General’s Office

All were in favor of the rules.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the attached rule amendments.

COMMISSION ACTION:

Moved by Cleaveland Seconded by Wiley

	Aye	Vote Nay	Pass
Cleaveland	X		
Miles	X		
Reasner	X		
Rose	X		
Wiley	X		
Yanney	X		

 Division Director Legal State Director

ITEM 1. Amend subrule 401.9(4) as follows:

401.9(4) Plates. Firefighter plates are limited to five characters. Personalized plates are not available. When a new series of firefighter plates is issued to replace a current series or the plate has been lost, stolen, or damaged, an applicant may obtain replacement plates containing the applicant's previous plate number upon payment of the statutory fee.

ITEM 2. Amend subrule 401.10(3) as follows:

401.10(3) EMS plates are limited to five characters. Personalized plates are not available. When a new series of EMS plates is issued to replace a current series or the plate has been lost, stolen, or damaged, an applicant may obtain replacement plates containing the applicant's previous plate number upon payment of the statutory fee.

ITEM 3. Amend rule **761—425.3(322)**, definition of “Principal place of business,” as follows:

“Principal place of business” means a building actually occupied where the public and the department may contact the owner or operator during regular business hours. In lieu of a building, a travel trailer dealer may use a manufactured or mobile home as an office if taxes are current or a travel trailer as an office if registration fees are current. The principal place of business must be located in this state.

ITEM 4. Amend subrule 425.12(1) as follows:

425.12(1) Verification of compliance. Before a motor vehicle dealer's license is issued, ~~an investigator from~~ a representative of the department shall ~~may~~ physically inspect an applicant's principal place of business to verify compliance with this rule.

DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Systems Planning Order No. PPM-2013-60
Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date May 14, 2013
Title Revitalize Iowa's Sound Economy (RISE) Application – Pleasant Hill (Delegation)

DISCUSSION/BACKGROUND:

The city of Pleasant Hill submitted a RISE Local Development application in the February 2013 round requesting a grant to assist in construction of a right-turn lane on Iowa 163, approximately 1,215 feet of Northeast 75th Street, and approximately 1,340 feet of new roadway west of proposed Northeast 75th Street located on the northeast side of town.

This project is necessary to provide access to four lots totaling more than 64 acres for industrial, manufacturing, warehouse distribution and professional office purposes. This project is anticipated to be completed by November 2013.

The evaluation and rating for the project will be discussed.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$983,213 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE Fund.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Cleveland	_____	_____	_____
Miles	_____	_____	_____
Reasner	_____	_____	_____
Rose	_____	_____	_____
Wiley	_____	_____	_____
Yanney	_____	_____	_____

Division Director Legal State Director

PPM-2013-60

Craig Markley, Office of Systems Planning, reviewed a RISE Local Development application from the city of Pleasant Hill to construct a right-turn lane on Iowa 163 approximately 1,215 feet of Northeast 75th Street and approximately 1,340 feet of new roadway west of proposed Northeast 75th Street located on the northeast side of town. This project is necessary to provide access to four lots totaling more than 64 acres for industrial, manufacturing, warehouse distribution, and professional office purposes.

Under RISE Local Development criteria, the project received a rating of 43 points. Total estimated project cost is \$1,966,425. The city is requesting a RISE grant of \$983,213 and will provide a 50 percent local match. He introduced Don Sandor, Pleasant Hill City Manager.

Mr. Sandor introduced the delegation and said this project is a wonderful opportunity for Pleasant Hill and Polk county.

Mr. Markley reviewed staff's recommendation.

Commissioner Wiley moved, Commissioner Reasner seconded the Commission, based on the capital investment commitment and potential for future job creation, award a RISE grant of \$983,213 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund. All voted aye.

RISE LOCAL DEVELOPMENT FUNDING
February 2013
SUMMARY

Applicant: City of Pleasant Hill

Multiyear?: No
Multijurisdiction?: No

ROAD PROJECT LOCATION AND DESCRIPTION: To construct a right-turn lane on Iowa 163, approximately 1,215 feet of NE 75th Street, and approximately 1,340 feet of new roadway west of proposed NE 75th Street located on the northeast side of town.

ASSOCIATED ECONOMIC DEVELOPMENT: This project will provide access to four lots totaling more than 64 acres for industrial, manufacturing, warehouse distribution and professional office purposes.

PROJECT FINANCING:

Roadway Project Cost:		\$1,966,425
RISE (Total):		\$983,213
Grant:		\$983,213
Loan:		0
Loan Terms:	Yrs.	0
	Int.:	0 %

Local Match (Total):	\$983,212
Up-Front:	\$983,212
NPV of Loan Repayment:	0
Effective Match Percent:	50

Up-front Participation Sources:	
Private:	
Public:	\$983,212

Local Match (Total):	\$983,212
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PROJECT EVALUATION:

Development Potential (35):	15
Economic Impact and Cost Effect. (20):	8
Local Commit. and Initiative (35):	14
Transportation Need (4):	2
Local Economic Need (6):	4

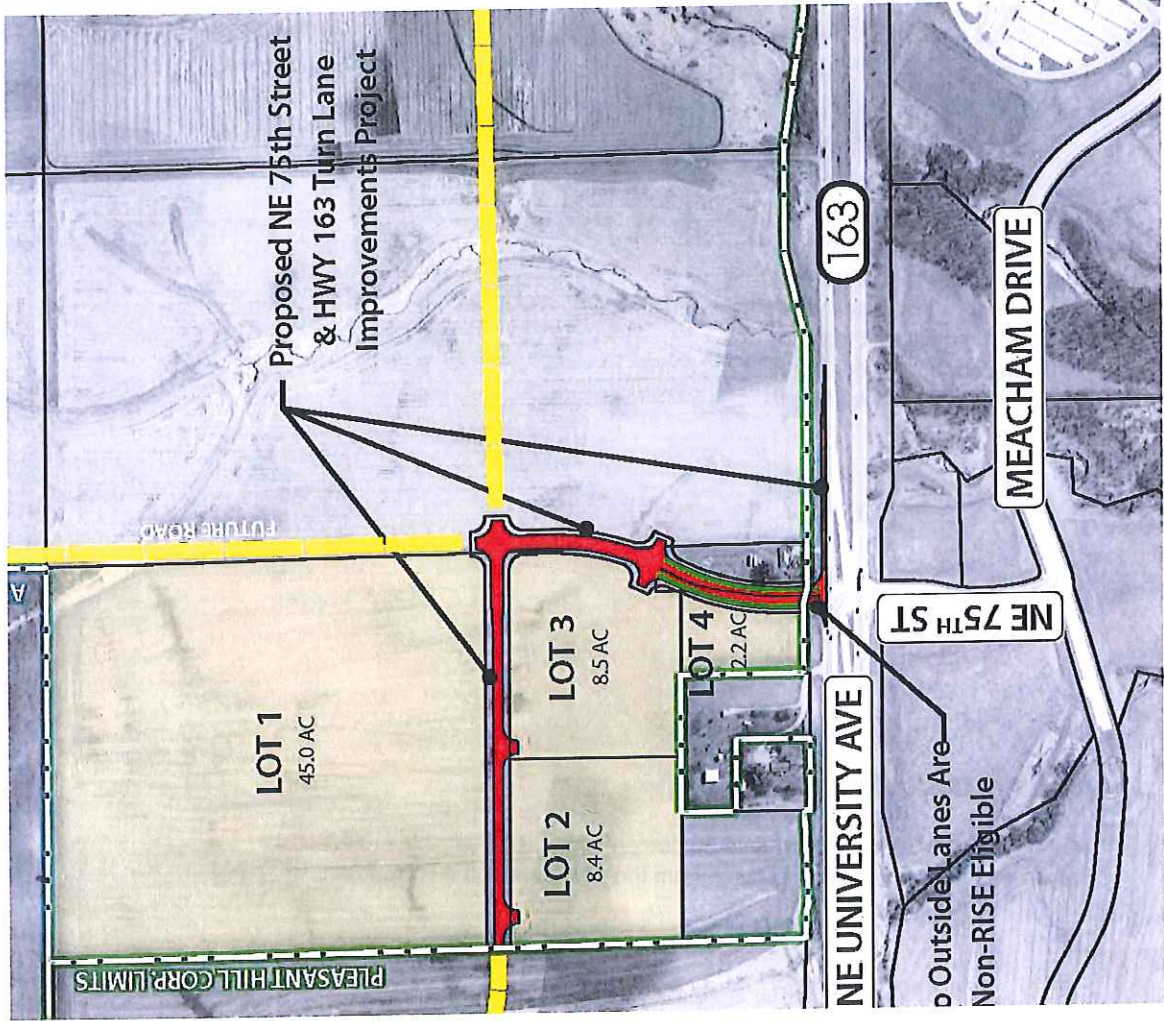
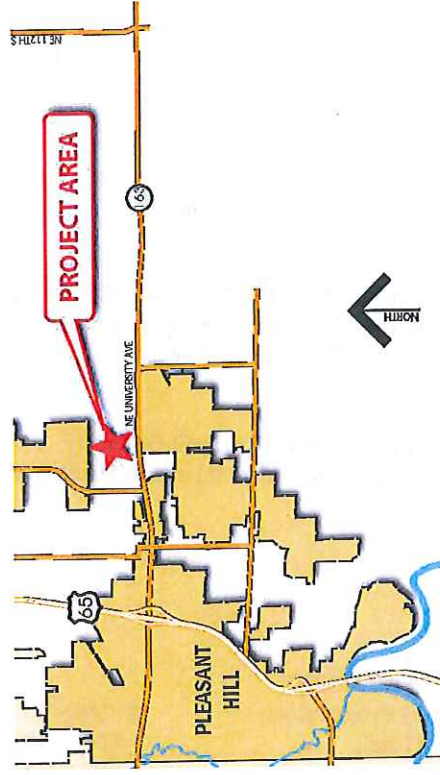
Total Rating: 43

Jobs: 80

STAFF RECOMMENDATION:

Award a grant of \$983,213 or up to 50 percent of the RISE-eligible project cost, whichever is less. Funding will come from the city share of the RISE Fund.

City of Pleasant Hill



**DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER**

Division/Bureau/Office Planning, Programming and Modal Division
Office of Systems Planning Order No. PPM-2013-61
 Submitted by Craig Markley Phone No. 515-239-1027 Meeting Date May 14, 2013
 Title Revitalize Iowa's Sound Economy (RISE) Application – Clinton (Delegation)

DISCUSSION/BACKGROUND:

The city of Clinton submitted a RISE Immediate Opportunity application requesting a grant to assist in the construction of approximately 525 feet of new roadway north from 44th Avenue South into the Lincolnway Industrial Rail and Air Park located on the southwest side of town. This project is anticipated to be completed by September 2013.

The improvements are necessary to provide access to RAIL.ONE USA Corp., a manufacturer of concrete, main track and turnout railroad ties, and will support:

- The creation of 62 new full-time jobs.
- \$36,236,224 in associated capital investment.

The RISE cost per job assisted will be \$4,426.61, and there will be a total capital investment of \$132.03 for each RISE dollar requested.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on the capital investment and job creation commitments, award a RISE grant of \$274,450 or up to 80 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE Fund.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Cleveland	_____	_____	_____
Miles	_____	_____	_____
Reasner	_____	_____	_____
Rose	_____	_____	_____
Wiley	_____	_____	_____
Yanney	_____	_____	_____

Division Director _____ Legal _____ State Director

PPM-2013-61

Craig Markley, Office of Systems Planning, presented a RISE Immediate Opportunity funding request from the city of Clinton to construct approximately 525 feet of new roadway north from 44th Avenue South into the Lincolnway Industrial Rail and Air Park located on the southwest side of town. The proposed improvements will result in the creation of 62 new full-time jobs within three years along with \$36,236,224 in associated capital investment. Average wage of the created positions is \$17.79 per hour which is 114 percent of the Clinton county average labor shed wage rate of \$15.59.

Mr. Markley said the RISE grant recommended is \$274,450. Local participation is 20 percent or \$68,613 for a total cost of \$343,063. The RISE cost per job is \$4,426.61 and total capital investment per RISE dollar is \$132.03. He introduced Mayor Mark Vulich.

Mayor Vulich introduced the delegation members. He expressed appreciation for the opportunity to apply for this grant. The rail park has been a dream since the late 1990s, and Rail One is the first occupant of the park. This road is a great selling point to the occupancy of the park. Also, the project opens up a 20-acre lot and a five-acre lot immediately adjacent to the Rail One property for future development.

Mr. Markley reviewed the recommendation of staff.

Commissioner Rose moved, Commissioner Miles seconded the Commission, based on the capital investment and job creation commitments, award a RISE grant of \$274,450 or up to 80 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE fund. All voted aye.

Date Submitted: April 17, 2013

Commission Date: May 14, 2013

**RISE Immediate Opportunity Funding
Economic Analysis Summary**

GENERAL INFORMATION

Applicant: Clinton

Project Location and Description: Construction of approximately 525 feet of new roadway north from 44th Avenue South into the Lincolnway Industrial Rail and Air Park located on the southwest side of town.

Associated Economic Development: The project provides access to the site of RAIL.ONE USA Corp., a manufacturer of concrete, main track and turnout railroad ties. The project will result in the creation of 62 new jobs and more than \$36 million in associated capital investment.

ECONOMIC IMPACT

Total Roadway Project Cost: \$343,063

RISE Funds Requested: \$274,450; **Grant:** \$274,450; **Loan \$----**

Effective Project Cost to RISE Program: \$274,450

Local Participation: \$68,613; **Sources:** City of Clinton

Non-RISE Total Capital Investment: \$36,236,224

(**Public:** \$15,332,224; **Private:** \$20,904,000)

Direct Jobs Created: 62; (**Other, Potential Future Jobs:** 0)

Direct Jobs Retained: 0; **Total Direct Jobs Assisted, Short-Term:** 62

Number of Existing Jobs: 0

Project Average Wage Rate of New Jobs: \$17.79/hr.

100% Clinton County Average Laborshed Wage Rate: \$15.59/hr.

KEY RATIOS

Local Match Ratio: 20% ($\$68,613/\$343,063$)

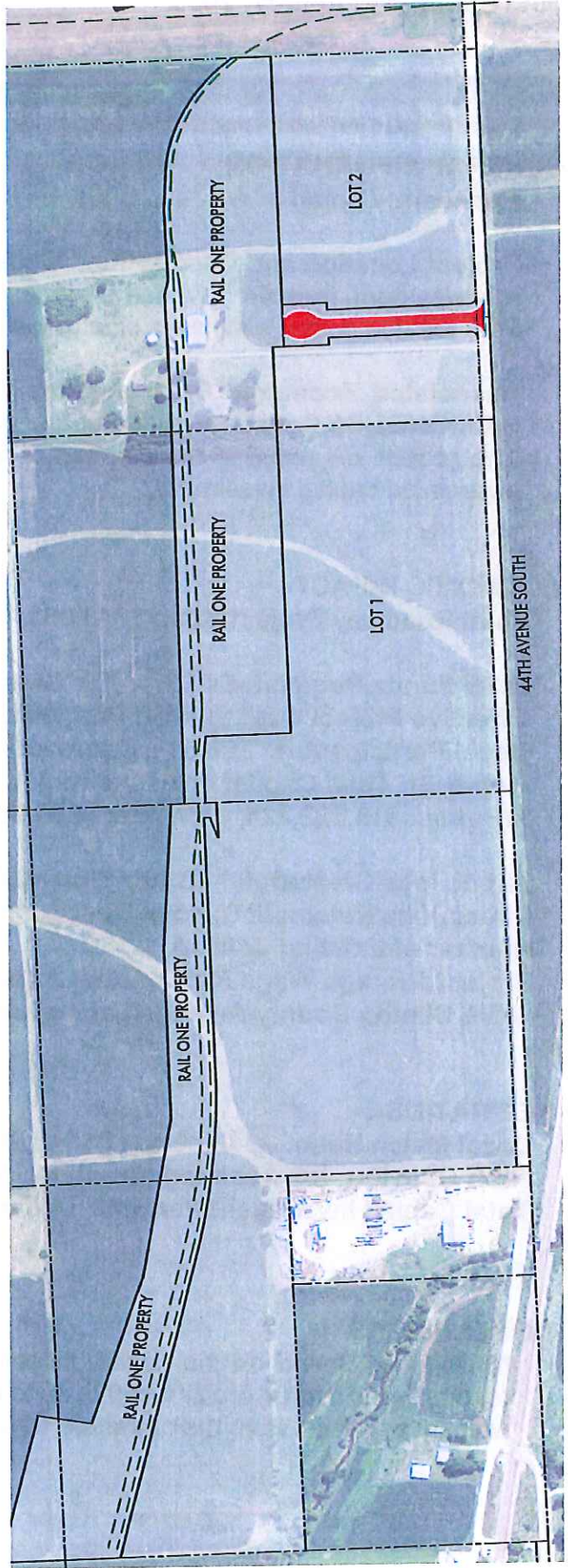
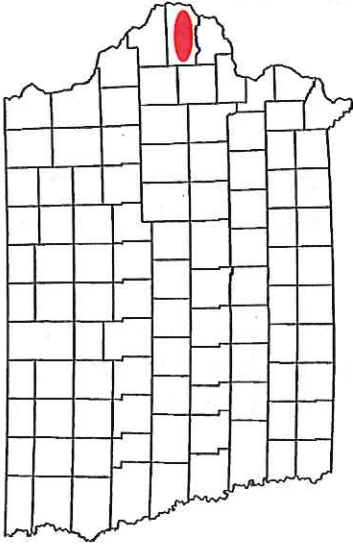
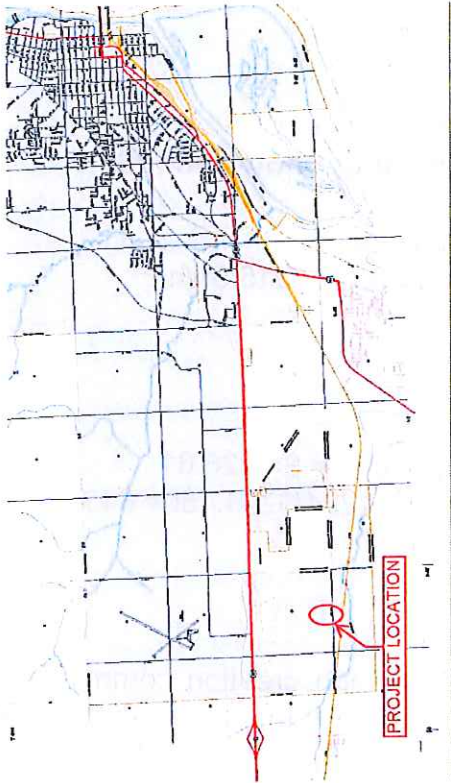
RISE Cost Per Job Assisted (Created): $\$274,450/62 = \$4,426.61$

Total Capital Investment Per RISE Dollar: $\$36,236,224/\$274,450 = \$132.03$

CONCLUSIONS

Narrative: Based on the capital investment and job creation commitments, staff recommends a grant of \$274,450 or up to 80 percent of total RISE-eligible project cost, whichever is less, from the city share of the RISE Fund.

Clinton



DEPARTMENT OF TRANSPORTATION
COMMISSION ORDER

Division/Bureau/Office Planning, Programming and Modal Division
Office of Program Management Order No. PPM-2013-62
Submitted by E. Jon Ranney Phone No. 515-239-1500 Meeting Date May 14, 2013
Title Draft 2014-2018 Transportation Improvement Program

DISCUSSION/BACKGROUND:

The draft 2014-2018 Transportation Improvement Program will be reviewed.

PROPOSAL/ACTION RECOMMENDATION:

For information only.

COMMISSION ACTION:

Moved by _____ Seconded by _____

	Aye	Vote Nay	Pass
Cleaveland	_____	_____	_____
Miles	_____	_____	_____
Reasner	_____	_____	_____
Rose	_____	_____	_____
Wiley	_____	_____	_____
Yanney	_____	_____	_____

Division Director _____ Legal _____ State Director

PPM-2013-62

Jon Ranney, Office of Program Management, said over the past several months, Department staff has worked with the Commission to develop the 2014 to 2018 transportation improvement program. The Commission has received a draft program. It will be posted on the Department's website after this meeting and there are hard copies available today. At the June Commission meeting, the Commission's consideration to approve the 2014 to 2018 program will be requested. This is being presented today as an information item.

Meeting adjourned at 1:52 p.m.